

Application for Motor Carrier Certificate

The Motor Carrier Act (the "*Act*") applies to all road ambulance services and public passenger bus services, excluding chartered trips (see below), where the vehicle has a passenger capacity of 7 or more persons excluding the driver **and** where the bus travels on the Trans Canada Highway for all or part of the time to transport passengers originating **and** terminating at points within a 10 km band on either side of the Trans Canada Highway. For greater certainty as to the applicability of the *Act* to your operations please contact the Public Utilities Board (the "Board") as indicated below.

<u>Chartered Trip:</u> Section 2(c.1) of the *Act* defines a charter trip as a trip where a person who is not the owner or operator of the bus agrees in writing with the owner or operator of the bus to pay a single fee for the transportation of a group of people.

Section 4 (2)(d) states a person does not require a certificate for a service carrying passengers on a chartered trip where the passengers travel as a group to the same destination and return to their departure point no more than 31 days after their departure.

Completed original applications with the necessary \$200.00 application fee may be dropped off at the nearest office of Motor Registration Division or may be mailed with your cheque or money order **payable** to the Newfoundland and Labrador Exchequer Account to:

Registrar Motor Registration Division Service NL P.O. Box 8710 St. John's, NL A1B 4J5

Completed original applications will be forwarded by Motor Registration Division to the attention of the Board for further processing. Once reviewed for completeness and compliance with the *Act*, the applicant will be notified if the application has been provisionally approved or not. If provisionally approved, the applicant will be provided a Notice of Application with directions for publication in the Newfoundland and Labrador Gazette. If not provisionally approved the applicant will be notified and advised of their options at that time in respect to a hearing before the Board.

Following final approval of the application and prior to the issuance of a certificate, the applicant will be required to provide proof of passenger liability insurance in the amount required under the *Highway Traffic Act*.

Contact information for the Public Utilities Board is:

Cheryl Blundon Director Corporate Services P.O. Box 21040 St. John's, NL A1A 5B2 Phone: 709-726-8600 Fax: 709-726-9604 E-mail: ito@pub.nl.ca Website: www.pub.nl.ca If applicant is an individual the completed application form is required along with a National Safety Code Safety rating report issued by Motor Registration Division.

If applicant is a corporation the completed application form is required along with a National Safety Code Safety rating report issued by Motor Registration Division and the following additional information, which must be provided at time of application:

- **Completed Report of Share Distribution and Listing of Officers and Directors** i. ii.
- Copy of the Certificate of Incorporation as issued by the Registrar of Companies

PLEASE COMPLETE ALL SECTIONS AS APPROPRIATE

Application Type 1.

Identify the type of license sought by placing an X in the appropriate boxes. Application is for bus services utilizing the Trans Application is for ambulance services Canada Highway Application for a new Certificate Application to amend an existing Certificate

Applicant's Legal Form of Business 2.

Identify the form of business by placing an X in the appropriate box.

Applicant is a corporation	Application is an individual	

Applicant's Full Legal Name 3.

This must be an individual's name or a corporation name. Corporation name must appear here as it does on the Certificate of Incorporation issued by the Registrar of Companies and attached to this application.			
Name:	Contact Person:		
Mailing Address:	Telephone:		
City/Town:	Fax:		
Prov/Terr/State:	Mobile:		
Postal Code/Zip:	Email:		

Proposed Operations/Services Sought 4.

Provide a detailed description of the type of operations or services sought by way of this application. Include specific names of communities to be served, highway route numbers or other distinguishing geographic locations. Attach additional sheets if necessary.

5. Public Convenience and Necessity

Explain how the proposed operations/services applied for meet the requirements of public convenience and necessity. Attach additional sheets if necessary.

6. Proposed Timetable and Fares

To be completed for bus services only. Attach additional sheets if necessary.					
Departure Point: (Community Name)	Departure Time:	Destination Point: (Community Name)	Arrival Time:	Rate One Way	Rate Return

7. Vehicle Information

Provide the following information if available at the time the application is made. This information is not required to make an application; however, prior to issuing a Certificate the Applicant must provide vehicle information as well as required proof of passenger liability insurance.

Make	Model	Year of Manufacture	Plate Number	Seating Capacity (Buses Only)

8. Additional Information

Describe or attach any further additional information or documentation that you believe may be of assistance to the Board when considering this application. **Attach additional sheets if necessary.**

9. Applicant's Signature

To be completed by applicant or authorized agent.			
Sign above			
Print name above	Position Held	Date	

Form: PUB MCC 2017, revised October 10, 2017